

Application for the Operation of a Business at New Richmond Regional Airport

Any person(s), firm or legal entity wishing to obtain the right to operate and/or establish a leasehold on the Airport for commercial purposes shall make written application to the Airport Manager. Application for permission to establish, acquire and/or use Airport land or any facilities thereon shall be exclusively within the purview of the City; however, in no case shall an applicant submit anything less than the following information as applicable:

Section 1

Applicant's legal name	_____
Address	_____
Telephone Number	_____
E-mail	_____

Section 2

Applicant's primary business	_____
Applicant's express purpose in applying for lease/operating rights on the Airport	_____ _____ _____
Applicant's express intent for utilization of the land and/or facilities to be occupied and the services which are intended to be provided to the public	_____ _____ _____
Applicant's estimate of costs which he/she will incur, for the development and improvements of such leasehold or other activity applied for	_____
Applicant's schedule for commencement of operation and construction of leasehold improvements	_____ _____ _____

Section 3

If applicant is a partnership or a corporation, Applicant shall provide the names, addresses, and telephone numbers of all partners, directors or officers.

Name _____

Address _____ Telephone Number _____

Name _____

Address _____ Telephone Number _____

Name _____

Address _____ Telephone Number _____

Name _____

Address _____ Telephone Number _____

Section 4

Hangar / Lot number or location on the airport for the proposed business _____

Additional Requirements

Applicant shall provide, prior to commencement of operation, the names, addresses and qualifications of those key (management) personnel who will be involved with the day-to-day operation of the business intended.

Proof of a current applicable activity license, or demonstration of qualifications to obtain and maintain such license or certificate to the satisfaction of the City.

In addition, the City may, at its discretion, require the Applicant to submit a current financial statement.

Refer to City Ordinances 10-6-6 through 10-6-17 for specific requirements for each type of proposed business.

According to New Richmond Ordinance 10-6-4 (b)(1) No person(s), firm or legal entity shall act as an Operator/Tenant or conduct any commercial activity of any kind or nature whatsoever on the Airport, until such time as the person(s), firm or legal entity has applied for and received permission to so act.

I certify that the information submitted on this application is true and correct. I further submit I reviewed the applicable City Ordinances pertaining to the operation of a business at New Richmond Regional Airport.

Signature

Date

Mail completed application to: New Richmond Regional Airport, 156 East First Street, New Richmond, WI 54017